



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**July 8, 2020**

**ROLL CALL:**

**MINUTES FOR APPROVAL: Minutes of June 10, 2020**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW:**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Acceptance of 1 Additional EDU (400 GPD) from the Tomahawk Plan of Lots

**ADJOURNMENT:**



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## REGULAR MEETING

July 8, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:05 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

## APPROVAL OF MINUTES:

Motion: To approve the minutes of the June 10, 2020 Board Meeting.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Eric Grimm arrived at 7:10 PM and assumed the chair.

## VISITORS:

RE: 2018 Landslide that occurred at 338 Buffalo Ridge

- 1) Emily Papa and Samuel Papa - 338 Buffalo Ridge Road
- 2) Michael Sobota - 340 Buffalo Ridge
- 3) Yaozhong Chen - 336 Buffalo Ridge Road

**SOLICITOR'S REPORT:** Copy on File.

Mr. Boring reported the Deerfield Manor agreement has finally been executed by all parties. The next process will be to generate the MOU agreement.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The Donaldson's Crossroads interceptor portion, restoration continues. The retainage was withheld for the cost of the punch list items. The revised final completion date is July 19, 2020. The survey work has commenced for the as-built drawings. Mr. Hanley recommended pay estimate no. 9 as listed on the requisition.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The project is approximately 70% complete. HRG had negotiated with a property owner regarding tree replacement and it was not incorporated into the bidding documents. Therefore, a change order for the tress will be presented next month as a change order. Mr. Hanley recommended pay application no. 4 for J.S. Bova Excavating as listed on the requisition.

## VISITORS:

Mrs. Papa presented an overview of her concerns regarding her property at 338 Buffalo Ridge Road. She requested the Authority investigate further. The Authority agreed to do so. Mr. Sobota also expressed his concerns.

Motion: To enter into Executive Session at 8:24 p.m. to discuss potential litigation.

Moved by Mr. Blazek, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

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Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Out of Executive Session at 9:14 p.m.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the Subaru of South Hills. All the required securities have been received. Mr. Jenkins recommended entering into the developer's agreement.

Motion: To enter into the Developer's Agreement with Lithia Motors, Inc. for the Subaru of South Hills for the sewer realignment and building addition, contingent upon receiving original documents.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Jenkins reported that the delay of LSA to provide the Authority with the Cooperation Agreement has delayed the Authority's ability to enter into the construction contracts with the contractors. Management anticipates that the Agreement will be received from LSA prior to the August 12<sup>th</sup> Board Meeting. Communication with PADEP has also been initiated, alerting them to the potential delays with the NPDES permit compliance if construction is delayed.

**OPERATIONS MANAGER'S REPORT:** Copy of File

Mr. Chucuddy stated that GHD had submitted comments on behalf of the Authority regarding the draft NPDES Permit for the Donaldson's Crossroads WPCP. PaDEP has acknowledged those comments and will issue an addendum to the Fact Sheet addressing our comments.

Mr. Chucuddy reported on the Tomahawk Plan. This development was approved previously for 5 lots. As a result of the Township's requirements, the plan was redesigned and now has an additional lot. Therefore, approval is required to accept the flows for the additional lot tributary to the Brush Run watershed. There is no projected overload based upon rerating the Brush Run treatment facility in 2021 to 2.3 MGD.

Motion: To accept the proposed sewage flows of 400 GPD (1 EDU's) from the Tomahawk Plan.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

**CORRESPONDENCE FOR THE BOARD'S INFORMATION:** Copy on File

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending June, 2020.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$819,286.00 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 5653 through 5710 and ACH	\$65,743.51
Payroll	Transfer from Operating to Payroll fund	\$80,000.00

CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1056 & Operating Fund Reimbursement	\$25,287.31
CFS Capital Improvement Fund	Requisition 2020-6	\$168,964.33
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$468,149.59
	Total	\$819,286.00

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 9:24 p.m.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Respectfully Submitted,

Patricia L Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Blazek	Burns	To approve the minutes of the June 10, 2020 Board Meeting.	Approved
2	Blazek	Kaminsky	To enter into Executive Session at 8:24 p.m. to discuss potential litigation.	Approved
3	Blazek	Burns	To enter into the Developer's Agreement with Lithia Motors, Inc. for the Subaru of South Hills for the sewer realignment and building addition, contingent upon receiving original documents.	Approved
4	Blazek	Burns	To accept the proposed sewage flows of 400 GPD (1 EDU's) from the Tomahawk Plan.	Approved
5	Kaminsky	Burns	To approve disbursements in the amount of \$819,286.00.	Approved
6	Burns	Banaszak	To adjourn the Board Meeting at 9:24 p.m.	Approved